

# CrewManager™

*Total Crew Management - From Show Books to Show Bookings*



# CREWMANAGER™ SPECIFICATIONS & FEATURES

## Workflow: Concept to Completion

Linked work-flow requires only one time set-up of job

- ◆ Build Call Sheet/Crew Logs
- ◆ Contact & Book crew from Call Sheet and Book crew
- ◆ Transfer to Call Sheet/Crew Log

Track and Manage crew schedules, details, information from the central call sheet/crew log view.

- ◆ Add, delete or modify any aspect of the job

Automatic logging of all activity on the system in job history

Built-in ability to flag booking conflicts

## User Centric Data: Information to Knowledge Management

Corporate Information

- ◆ Freelancer Profiles - history, performance, ratings
- ◆ Company standardized pay rates, last job pay information
- ◆ Freelancer Rolodex
- ◆ Information pooled for multi-user environment
- ◆ Custom database for positions, skills

Event/Job specific information

- ◆ Dates ,Times and Call Times
- ◆ Venue
- ◆ Contact information
- ◆ Travel Details
- ◆ Dress Codes

Freelancer Information

- ◆ Rates
- ◆ Skills, Qualifications

## Communications: Mirroring the real life process

3 Messaging and Communication Modes

- ◆ Email messages with functional details
  - ◆ Text messages to cell phones or pagers with basic alerts
- Information on Crew Manager with full details

Discussion capability for clarifications

Automatic logging of all communication activity, reviewable in history

Alert messages to notify of any changes or modifications. Message confirmations

## Reports: Information for Action

Status reports available "by job" and "across jobs"

- ◆ Positions unfilled
- ◆ Confirmed status
- ◆ On-hold
- ◆ Acknowledgments

CrewManager™ from GigNext® is a comprehensive tool for companies that use freelance talent to put together and operate jobs, events or gigs. It is already proving to be indispensable for Production Managers, Labor Coordinators and Project Managers, who are relying upon it to provide them with complete control and visibility on the most critical aspect of the entertainment and production business - crews.

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